



Charter

Kow Swamp Land and On-Water Management Plan
Implementation Group

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1. Constitution

- 1.1. There shall be a **Kow Swamp Land & On-Water Implementation Group** (the “Implementation Group”)
- 1.2. The Implementation Group should include but not be limited to:
 - a) an impartial chair
 - b) community and commercial representatives from the near vicinity of **Kow Swamp**
 - c) one representative from Campaspe Shire
 - d) one representative from Gannawarra Shire
 - e) one representative from the Yorta Yorta National Aboriginal Corporation (YYNAC)
 - f) one representative from Goulburn-Murray Water (GMW)
 - g) one representative from the North Central Catchment Management Authority (CMA)
 - h) one representative from the Department of Environment, Land, Water and Planning (DELWP) and/ or Department of Economic Development, Jobs Transport, and Resources (DEDJTR).

Additional representatives may be added at the discretion of the committee and with the approval of GMW.
- 1.3. Unless otherwise determined the Implementation Group will cease to exist if the Group is satisfied that its functions have been achieved.

2. Functions

The Implementation Group has the following functions in relation to **Kow Swamp**:

- a) to provide advice to GMW’s representative
- b) to help guide the priorities for implementation of the **Kow Swamp Land and On-Water Management Plan**
- c) to advise on community engagement activities, such as informing and raising community awareness on the importance of environmental issues in the local area
- d) provide feedback to community interest groups
- e) identify other environmental initiatives in the **Kow Swamp** region and work collaboratively where possible

- f) provide advice on community consultation strategies and play an active role in on-going consultation
- g) help to develop a framework for evaluating progress
- h) monitor and evaluate the effective implementation of the plan.

The Committee will be pro-active in providing advice on all issues associated with the Land and On-Water Management Plan. Members are to ensure that all other Implementation Group members are kept informed of issues or concerns that may be raised.

3. Terms of Appointment

A member is appointed:

- a) through submission of a formal written application following a public call for Expressions of Interest by GMW and selection by an Agency selection panel;
- b) subject to endorsement of appointment by the Agency selection panel;
- c) for an initial period not exceeding three years; or
- d) for the period of the Implementation Group's existence if this is less than three years; and
- e) on the terms and conditions set out in the Code of Conduct for the Implementation Group.

The Agency selection panel will have representation from GMW, YYNAC, NCCMA, DEDJTR, Campaspe Shire, and Gannawarra Shire Council.

4. Validity of Proceedings

An act of the Implementation Group is not invalid only because there is a defect or irregularity in the election of a candidate or appointment of a member.

5. Chairperson and Deputy Chairperson

- 5.1 **The Agency Selection Panel** will call for nominations to act as Chairperson and Deputy Chairperson. The Panel will then vote in the successful Chair and Deputy Chair.
- 5.2 The Implementation Group must, at its first meeting in every year, appoint a member to be Chairperson and Deputy Chairperson.
- 5.3 A Chairperson and Deputy Chairperson holds office until the meeting of the Implementation Group at which the next appointment of a Chair and Deputy Chairperson is to be made.

- 5.4 A Chairperson who vacates that office is, if still a member, eligible for reappointment as deputy chairperson.
- 5.5 A Chairperson or Deputy Chairperson ceases to hold that office if he or she ceases to be a member of the Implementation Group.
- 5.6 A Chairperson or Deputy Chairperson may resign by notice in writing delivered to the GMW representative.
- 5.7 If at any meeting of the Implementation Group the Chairperson is not present at the time appointed for holding the meeting, the Deputy Chairperson (or, in the absence of the Deputy Chairperson, a member appointed by the member's present) must preside at the meeting.